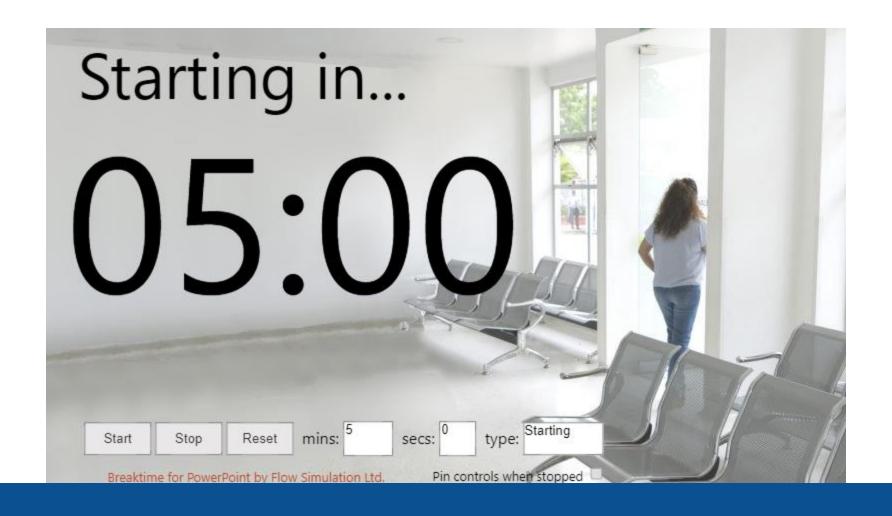
2024-2025 SELECTED AFFILIATED CHARTER SCHOOLS NORM STAFFING POLICY TRAINING

SCHOOL FISCAL SERVICES BRANCH

Budget Services and Financial Planning Division



2024-2025 AFFILIATED CHARTER SCHOOLS (PRIOR TO 2013-14) CHARTER SCHOOL BLOCK GRANT - NORM TEACHER FUNDING



AGENDA

01

WHY IS THE CHARTER SCHOOL BLOCK GRANT USED TO FUND NORM TEACHER POSITIONS?

02

HOW DO SCHOOLS
DETERMINE THE
NUMBER OF TIIG CSR
POSITIONS THAT
WILL BE FUNDED BY
PROGRAM 13723?

03

NORM DAY SETTLE-UP SCENARIOS FOR TIIG CSR TEACHERS IN PROGRAM 13723 – CATEGORICAL BLOCK GRANT

The District uses **Targeted Instructional Improvement Block Grant (TIIG)** resources to fund **class size reduction positions** required to meet **District Norms**.

The Charter School Categorical Block Grant allocation (Program 13723) includes TIIG resources. So, to avoid double funding Affiliated Charter Schools for TIIG, schools with the Charter School Categorical Block Grant allocation shall use this allocation to fund class size reduction positions.

Affiliated Charter Schools that operated starting in fiscal year 2013-14 and beyond do not receive Charter School Categorical Block Grant allocations. Instead, these schools are eligible for class size reduction funded by District TIIG resources (PHBAO or Desegregated / Receiver).

See Interoffice Correspondence titled "Targeted Instructional Improvement Grant (TIIG) for Affiliated Charters" for more information.

ELEMENTARY SCHOOLS

School Norm Category (Schools Not Listed on Appendix 4)	K	1-3	4- 5(6)
District Norms for Regular Schools	28.5	31.0	34.5
Schools Designated as Predominantly Hispanic, Black, Asian & Other Non-Anglo (PHBAO)	28.5	28.5	26.0

School Norm Category (Schools Not Listed on Appendix 4)	К	1-3	4- 5(6)
District Norms for Regular Schools	28.5	31.0	34.5
Schools Designated as Non-PHBAO Schools, PWT, CVP, CAP			
Receivers Satellite Zone)	28.5	31.0	31.5

NON-PRIORITY SCHOOLS

MIDDLE SCHOOLS

School Norm Category (Schools Not Listed on Appendix 4)	6-8
District Norms for Regular Schools	29.22
Schools Designated as Predominantly Hispanic, Black, Asian & Other Non-Anglo (PHBAO)	23.92
School Norm Category (Schools Not Listed on Appendix 4)	6-8
District Norms for Regular Schools	29.22
District Norms for Regular Schools Schools Designated as Non-PHBAO Schools, PWT, CVP, CAP Receivers Satellite Zone)	29.22

NON-PRIORITY SCHOOLS

	Affiliated Charter Sch	ools F	rior to 2013-2014
1.	Alexander Sci Ctr Sc	22.	Lockhurst Dr Chtr El
2.	Alfred B. Nobel Charter Middle	23.	Louis Armstrong Middle School
3.	Beckford Chtr Enr St	24.	Marquez Charter
4.	Calabash CA	25.	Nestle Ave Charter
5.	Canyon El	26.	Open Charter Magnet
6.	Carpenter Community Center	27.	Palisades Charter El
7.	Castlebay Lane Charter	28.	Plainview Academc CA
8.	Colfax Charter El	29.	Pomelo Community CS
9.	Community El Mag CS	30.	Revere MS
10.	Dearborn El CA	31.	Riverside Drive Charter
11.	Dixie Cyn Comm Chtr	32.	Serrania CES
12.	El Oro Way Chtr CES	33.	Sherman Oaks El CS
13.	Enadia Way Tech Charter	34.	Superior El
14.	Encino Charter El	35.	Topanga El CS
15.	George E Hale Charter Acad	36.	Topeka Charter for Advanced Studies
16.	Hamlin CA	37.	Van Gogh Charter
17.	Haynes CES	38.	Welby Way Charter ES & GHA Magnet
18.	Hesby Oaks Lead Chtr	39.	Westwood Chtr El
19.	Justice St Acad Chtr	40.	Wilbur El
20.	Kenter Canyon Elementary Charter	41.	Woodlake Elementary Community Charter
21.	Knollwood Prep Acad	42.	Woodland Hills CES

HOW DO SCHOOLS DETERMINE THE NUMBER OF TIIG CSR POSITIONS?

School can determine the number of TIIG CSR positions to be funded by Program 13723 using the:

- Norm Allocations & Simulator Form (Position Simulator) and/or
- Norm Staffing Bulletins

The Norm Staffing reports shown below will also provide this information.

- HR039 Norm School Level Detail (Over/Under)
- HR046 Norm School Detail by Grade Group
- HR080 Norm Detail (Over/Under) w/Enrollment
- HR081 Norm by Grade Group w/Enrollment



Norm Allocations and Simulator FY 24-25 (Position Simulator)

The Position Simulator was created to provide transparency in calculating Norm Teacher counts based on enrollment, Norm Category, and Affiliated Charter status. Over the years, this tool has been updated to provide:

- The number of counselor, administrator, and clerical positions
- Norm Teacher counts for Alternative Schedules
- ECAST and prior year Norm Day comparisons for enrollment and teacher, counselor, administrator, and clerical allocations

The latest version of this tool can be found on the School Fiscal Services website (https://sfs.lausd.net) under Budget Management.

POSITION SIMULATOR TAB

With the input of TE-12 projected Norm Enrollment, this tab will provide 2024-25 Norm Projections for:

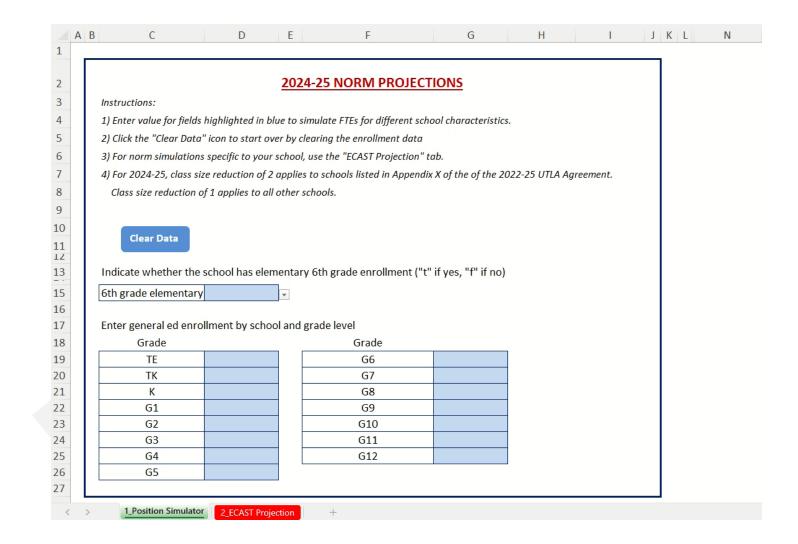
- TE Teachers and TK Instructional Aides (new)
- TK-12 Teachers for Non-Priority Regular Schools, Affiliated Charter Schools on Traditional,
 4x4 and 2x8 schedules
- TK-12 Teachers for Priority Regular Schools, Affiliated Charter Schools on Traditional, 4x4 and 2x8 schedules
- Clerical staff, Administrators and Counselors

ABC Elementary:

Enrollment	Туре	Status	Category	Schedule
By grade level	Regular	Priority	Non-PHBAO	■ Traditional
For each cost center	Affiliated Charter	Non-Priority	☑ PHBAO	■ 4x4
6 th grade elementary			Magnet I	2x8
			Magnet II	

Current Enrollment

ABC ES (1234501) – TE (25); TK (45); K (90); G1 (105); G2 (90); G3 (95); G4 (85); G5 (95); SDP (10); Pre-K SDP (5); State Pre-school (0)



Indicate whether the school has elementary 6th grade enrollment ("t" if yes, "f" if no)

6th grade elementary f Enter general ed enrollment by school and grade level Grade TE 25 ΤK 45 90 G1 105 G2 90 G3 95 G4 85 G5

Grade G6 G7 G8 G9 G10 G11 G12

Input your school's enrollment info (1), then view the appropriate output (2).

TE TEACHERS and TK INSTRUCTIONAL AIDES

95

TE Teachers **TK Instructional Aides** TE-TK Enrollment TE Teacher TE-TK Enrollment TK I/A 2 70 40

TK-12 TEACHERS

Class Size Reduction of 1 from 2023-24 to 2024-25

Regular Schools District Funded Norm Category Teachers Non-PHBAO 24 PHBAO 25 25 Magnet I Magnet II 25

Traditional Schedule Affiliated Charter Schools Charter Block Funded District Funded Total Norm Category Teachers Teachers **Teachers** Non-PHBAO 24 24 PHBAO 23 25 Magnet I 25 25 25 25 Magnet II



NORM STAFFING BULLETINS – ELEMENTARY SCHOOLS

The norm tables prescribe the numbers and types of positions for a given enrollment.

The 2024-2025 norm staffing bulletins can be found on the School Fiscal Services website (https://sfs.lausd.net) under Budget Maintenance.

Staffing Bulletins

Elementary Schools
Middle Schools
Senior High Schools
Magnet Schools and Magnet Centers
Options Schools
Norm Tables for Alternative Schedules

ELEMENTARY SCHOOLS STAFFING RATIOS FOR FY 2024-25

School Category	Grade Band	Appendix	Attachment	Norm Table	Ratio	Other Title	Program 13723
ALL	TE	1	Α	Table 1TE	20:1		
PHBAO	TK-3	2	С	Table 1PA	23:1	TK-3 CSR	
PHBAO	TK-3	2	С	Table 1PAA	28.5:1	TIIG PHBAO	Subtract 1PAB from 1PAA ¹
PHBAO	TK-3	2	С	Table 1PAB	31:1	District Norm	Subtract from 1PAA ¹
PHBAO	4-5 (6)	2	А	Table 2P	26:1		Subtract 2PA from 2P ²
PHBAO	4-5 (6)	2	С	Table 2PA	34.5:1	District Norm	Subtract from 2P ²
Non-PHBAO	TK-3	2	D	Table 1DA	23:1	TK-3 CSR	
Non-PHBAO	TK-3	2	D	Table 1DAB	31:1	District Norm	
Non-PHBAO	4-5 (6)	2	В	Table 2D	31.5:1		Subtract 2DA from 2D ³
Non-PHBAO	4-5 (6)	2	D	Table 2DA	34.5:1	District Norm	Subtract from 2D ³

¹ The # of positions funded in Program 13723 for Grades K-3 PHBAO Affiliated Charter schools will be determined by the number of positions on Table 1PAA less the number of positions in Table 1PAB.

² The # of positions funded in Program 13723 for Grades 4-5 PHBAO Affiliated Charter schools will be determined by the number of positions on Table 2P less the number of positions in Table 2PA.

³ The # of positions funded in Program 13723 for Grades 4-5 Non-PHBAO Affiliated Charter schools will be determined by the number of positions on Table 2D less the number of positions in Table 2DA.

ELEMENTARY SCHOOLS STAFFING RATIOS FOR FY 2024-25 PHBAO SCHOOLS

	TER BLOCK GRANT POSITION WORKSHEET - ELEMENTARY	
NET ENR	OLLMENT GRADES TK-3	
LINE 1	USE NET* TK-3 ENROLLMENT TO DETERMINE THE NUMBER OF TEACHING POSITIONS EARNED ON TABLE 1PAA	
LINE 2	USE NET* TK-3 ENROLLMENT TO DETERMINE THE NUMBER OF TEACHING POSITIONS EARNED ON TABLE 1PAB	
LINE 3	SUBTRACT LINE 2 FROM LINE 1	
ENROLL	MENT GRADES 4-5/6	
LINE 4	USE GRADES 4-5/6 ENROLLMENT TO DETERMINE THE NUMBER OF TEACHING POSITIONS EARNED ON TABLE 2P	
LINE 5	USE GRADES 4-5/6 ENROLLMENT TO DETERMINE THE NUMBER OF TEACHING POSITIONS EARNED ON TABLE 2PA	
LINE 6	SUBTRACT LINE 5 FROM LINE 4	
		<u></u>

^{*} The net of TK-3 enrollment after deducting the enrollment used for TE norm teacher calculation.

ELEMENTARY SCHOOLS STAFFING RATIOS FOR FY 2024-25 NON-PHBAO SCHOOLS

CHARTER BLOCK GRANT POSITION WORKSHEET - ELEMENTARY						
ENROLL	MENT GRADES 4-5/6					
LINE 1	USE GRADES 4-5/6 ENROLLMENT TO DETERMINE THE NUMBER OF TEACHING POSITIONS EARNED ON TABLE 2D					
LINE 2	USE GRADES 4-5/6 ENROLLMENT TO DETERMINE THE NUMBER OF TEACHING POSITIONS EARNED ON TABLE 2DA					
LINE 3	SUBTRACT LINE 2 FROM LINE 1 -	0				
THE # OF	POSITIONS SHOWN IN LINE 3 WILL BE FUNDED IN PROGRAM 13723.					

ABC ELEMENTARY:

Enrollment	Type	Status	Category	Schedule
₩ By grade level	Regular	Priority	Non-PHBAO	Traditional
For each cost center	Affiliated Charter	✓ Non-Priority	☑ PHBAO	☐ 4x4
6 th grade elementary			Magnet I	2x8
			Magnet II	

Current Enrollment

ABC ES (1234501) – TE (25); TK (45); K (90); G1 (105); G2 (90); G3 (95); G4 (85); G5 (95); SDP (10); Pre-K SDP (5); State Pre-school (0)

ELEMENTARY SCHOOLS STAFFING RATIOS FOR FY 2024-25

To satisfy the state requirement and maximize the utilization of resources allocated for TE students, the District norm allocation combines TE and TK up to grade 3 students to reach the 20:1 capacity when TE enrollment is insufficient to create a class size of 20 students.

The grade group norm is determined as follows:

- Round up the TE count to the next denomination of 20. This will be the TE/TK norm group.
 TE ENROLLMENT = 25; TE/TK NORM GROUP = 40
- 2. Add TE to Grade 3 and subtract by the count in (1). This will be the TK-3 norm group. TE-GRADE 3 ENROLLMENT = 25 + 45 + 90 + 105 + 90 + 95 = 450TK-3 NORM GROUP = 450 - 40 = 410
- 3. Once the respective norm groups are identified, use Table 1TE to determine the TE teacher allocation and the respective table in Appendix 2 to determine your TK-3 teacher allocation.
- I. GRADES 4-5 ENROLLMENT = 85 + 95 = 180

TABLE 1PAA: Transitional Kindergarten, Kindergarten, plus Grades 1,2 and 3 for PHBAO Affiliated Charter School

This table provides an overall teacher ratio of 28.5:1 in TK-3 classes at PHBAO Affiliated Charter elementary schools. For schools with TE students, allocation for TK-3 is based on the <u>net</u> of TK-3 enrollment after deducting the enrollment used for TE norm teacher calculation.

ACTIVE ENROLLMENT		NUMBER OF	ACTIVE E	NROLL	MENT	NUMBER OF	
FROM		TO	TEACHERS	FROM		то	TEACHERS
1	-	29	1	571	-	599	21
30	-	57	2	600	-	627	22
58	1	86	3	628	-	656	23
87	-	114	4	657	-	684	24
115	1	143	5	685	-	713	25
144	1	171	6	714	-	741	26
172	1	200	7	742	-	770	27
201	-	228	8	771	-	798	28
229	-	257	9	799	-	827	29
258	-	285	10	828	-	855	30
286	-	314	11	856	-	884	31
315	-	342	12	885	-	912	32
343	-	371	13	913	-	941	33
372	-	399	14	942	-	969	34
400	-	428	15	970	-	998	35
429	-	456	16	999	-	1,026	36
457	-	485	17	1,027	-	1,055	37
486	-	513	18	1,056	-	1,083	38
514	-	542	19	1,084	-	1,112	39
543	-	570	20	1,113	-	1,140	40

TABLE 1PAB: Transitional Kindergarten, Kindergarten, plus Grades 1,2 and 3 for PHBAO Affiliated Charter School (District Norm)

This table provides an overall teacher ratio of 31:1 in TK-3 classes at PHBAO Affiliated Charter elementary schools. For schools with TE students, allocation for TK-3 is based on the <u>net</u> of TK-3 enrollment after deducting the enrollment used for TE norm teacher calculation.

ACTIVE	ENR	OLLMENT	NUMBER OF	F ACTIVE ENROLLMENT		ROLLMENT	NUMBER OF
FROM		TO	TEACHERS	FROM		TO	TEACHERS
1	-	31	1	621	-	651	21
32	-	62	2	652	-	682	22
63	-	93	3	683	-	713	23
94	-	124	4	714	-	744	24
125	-	155	5	745	-	775	25
156	-	186	6	776	-	806	26
187		217	7	807	-	837	27
218	-	248	8	838	-	868	28
249	-	279	9	869	-	899	29
280	,	310	10	900	-	930	30
311	-	341	11	931	-	961	31
342	-	372	12	962	-	992	32
373	-	403	13	993	-	1,023	33
404	-	434	14	1,024	-	1,054	34
435	-	465	15	1,055	1	1,085	35
466	-	496	16	1,086	-	1,116	36
497		527	17	1,117	-	1,147	37
528	-	558	18	1,148	-	1,178	38
559	-	589	19	1,179	-	1,209	39
590	-	620	20	1,210	-	1,240	40

TABLE 2P: Grades 4-5/(6) for PHBAO Schools

This table provides an overall teacher ratio o 26:1 based on the total enrollment in grades 4-5(6) at PHBAO elementary schools <u>not</u> listed on the Appendix 4.

ACTIVE EI	ACTIVE ENROLLMENT		NUMBER OF	ACTIVE ENROLLMENT		NUMBER OF	
FROM		TO	TEACHERS	FROM		TO	TEACHERS
1	-	26	1	521	-	546	21
27	-	52	2	547	-	572	22
53	-	78	3	573	-	598	23
79	-	104	4	599	-	624	24
105	-	130	5	625	-	650	25
131	-	156	6	651	-	676	26
157	-	182	7	677	-	702	27
183	-	208	8	703	-	728	28
209	-	234	9	729	-	754	29
235	-	260	10	755	-	780	30
261	-	286	11	781	-	806	31
287	-	312	12	807	-	832	32
313	-	338	13	833	-	858	33
339	-	364	14	859	-	884	34
365	-	390	15	885	-	910	35
391	-	416	16	911	-	936	36
417	-	442	17	937	-	962	37
443	-	468	18	963	-	988	38
469	-	494	19	989	-	1,014	39
495	-	520	20	1,015	-	1,040	40

TABLE 2PA: Grades 4-5/(6) for PHBAO Affiliated Charter Schools (District Norm)

This table provides an overall teacher ratio of 34.5:1 pased on the total enrollment in grades 4-5(6) at PHBAO Affiliated Charter elementary schools.

ACTIVE ENROLLMENT		NUMBER OF	ACTIV	E ENR	NUMBER OF		
FROM		ТО	TEACHERS	FROM		TO	TEACHERS
1	-	35	1	691	-	725	21
36	-	69	2	726	-	759	22
70	-	104	3	760	-	794	23
105	-	138	4	795	-	828	24
139	-	173	5	829	-	863	25
174	-	207	6	864	-	897	26
208	-	242	7	898	-	932	27
243	-	276	8	933	-	966	28
277	-	311	9	967	-	1,001	29
312	-	345	10	1,002	-	1,035	30
346	-	380	11	1,036	-	1,070	31
381	-	414	12	1,071	-	1,104	32
415	-	449	13	1,105	-	1,139	33
450	-	483	14	1,140	-	1,173	34
484	-	518	15	1,174	-	1,208	35
519	-	552	16	1,209	-	1,242	36
553	-	587	17	1,243	-	1,277	37
588	-	621	18	1,278	-	1,311	38
622	-	656	19	1,312	-	1,346	39
657	-	690	20	1,347	-	1,380	40

ELEMENTARY SCHOOLS STAFFING RATIOS FOR FY 2024-25 PHBAO SCHOOLS

CHAR	TER BLOCK GRANT POSITION WORKSHEET - ELEMENTARY	
NET ENR	OLLMENT GRADES TK-3 410	
LINE 1	USE NET* GRADES TK-3 ENROLLMENT TO DETERMINE THE NUMBER OF TEACHING POSITIONS EARNED ON TABLE 1PAA	15
LINE 2	USE NET* GRADES TK-3 ENROLLMENT TO DETERMINE THE NUMBER OF TEACHING POSITIONS EARNED ON TABLE 1PAB	14
LINE 3	SUBTRACT LINE 2 FROM LINE 1	1
ENROLLN	180 180	
LINE 4	USE GRADES 4-5/6 ENROLLMENT TO DETERMINE THE NUMBER OF TEACHING POSITIONS EARNED ON TABLE 2P	7
LINE 5	USE GRADES 4-5/6 ENROLLMENT TO DETERMINE THE NUMBER OF TEACHING POSITIONS EARNED ON TABLE 2PA	6
LINE 6	SUBTRACT LINE 5 FROM LINE 4	
THE TOT	TAL NUMBER OF ROCITIONS THAT WILL BE FUNDED IN DROCK M 42722	2
THE TO	TAL NUMBER OF POSITIONS THAT WILL BE FUNDED IN PROGRAM 13723	2

^{*} The net of TK-3 enrollment after deducting the enrollment used for TE norm teacher calculation.



These norm reports provide "the District-recommended staffing of teachers, administrators, counselors, and clerical personnel for a school based on projected (ECAST) or actual (Norm Day) enrollment and other school characteristics".

They are refreshed twice a year, during Budget Development and after Norm Day. **School staff** should view the updated reports to verify the accuracy of their norm staffing allocations.

These norm reports can be found in the SAP Business Warehouse. For more information on accessing and viewing these reports, see the <u>ABCs of Norm</u>.

HR081 NORM BY GRADE GROUP W/ENROLLMENT

	1	2	3	4	5		6	7	8	9	10	11_	12
Cost Cen	ter 🕏	Norm Class \$	Enrollment Report Type ♦	Norm Indicator \$	Norm Category \$	Progra	m \$	Track 🕏	Grade Group \$	(= B + C) Norm Earned Positions (FTE)	(B) Norm Earned FULL Positions	(C) Norm Earned Partial Positions	Student Enrollment
1234501	ABC ES	AP	E-CAST (Roadshow)	District	Non-PHBAO	10332	TSP-Norm AP & APSCS	#	ADMIN	0.00	0	0.00	626
		CLERK	E-CAST (Roadshow)	District	Non-PHBAO	13027	General Fund School Program	#	CLERK	1.00	1	0.00	626
						13042	K12 Norm-Non Instructional	#	CLERK	1.00	1	0.00	626
		PRINCIPAL	E-CAST (Roadshow)	District	Non-PHBAO	13042	K12 Norm-Non Instructional	#	ADMIN	1.00	1	0.00	626
		TEACHER	E-CAST (Roadshow)	Gr. K-5/(6) Teachers	Non-PHBAO	10989	TSP-CSR-Teacher/Librarian	#	G4-G6	1.00	1	0.00	194
						11020	K12 Norm Tchrs-Sal	#	G4-G6	5.00	5	0.00	194
									K-G3	17.00	17	0.00	385
						13282	Early Intervention PreSchool Program	#	TE	1.00	1	0.00	20
						13723	Chrtr Sch Categorical Blk Grnt	#	G4-G6	1.00	1	0.00	194
		Result								28.00	28	0.00	

FIELDS

7. Track

8. Grade Group

1	$C \land ct$	$C \cap n!$	tor
Ι.	Cost	Cell	rei

4. Norm Indicator

10. Norm Earned FULL Positions

2. Norm Class

5. Norm Category

11. Norm Earned Partial Positions

- 3. Enrollment Report Type

6. Program

- 9. Norm Earned Positions (FTE)
- 12. Student Enrollment

NORM DAY SETTLE-UP SCENARIOS FOR TIIG CSR TEACHERS IN PROGRAM 13723 – CATEGORICAL BLOCK GRANT

- District-funded Norm and TIIG-funded class size reduction positions are funded during budget development based on E-CAST enrollment.
- After Norm Day, staffing is recalculated based on validated actual enrollment numbers. Schools may experience:

 - An increase in teaching positions and/or TIIG-funded class size reduction positions, or
 - A decrease in teaching positions and/or TIIG-funded class size reduction positions.
- Whether the District or the school is required to fund additional teacher positions, the funding change will be retroactive to July 1.

Scenario 1 – No change between E-CAST and Norm Day in the number of district-funded norm-generated and TIIG-funded class size reduction teacher positions.

No action required.

NON-PHBAO AFFILIATED CHARTER SCHOOL – GRADES 4-5 (6)

	E-CAST	NORM	CHANGE
ATTACHMENT B, TABLE 2D	9	9	0
ATTACHMENT D, TABLE 2DA (District Norm)	8	8	0
TIIG FUNDED CLASS SIZE REDUCTION TEACHERS	1	1	0

Scenario 2 – An increase on Norm Day in the number of norm-generated class size reduction teacher positions funded by the Charter School Categorical Block Grant.

- If the number of district-funded positions decreases by one and the number of TIIG CSR teachers increases by one:
 - The school will be required to fund one of the positions previously funded by the district in Program 13723-Charter School Categorical Block Grant, effective July 1, 2024.
 - The staffing adjustment will be processed by Budget Services. Schools will need to work with their Fiscal Specialist to balance Program 13723.

NON-PHBAO AFFILIATED CHARTER SCHOOL – GRADES 4-5 (6)

	E-CAST	NORM	CHANGE
ATTACHMENT B, TABLE 2D	5	5	0
ATTACHMENT D, TABLE 2DA (District Norm)	5	4	1
TIIG FUNDED CLASS SIZE REDUCTION TEACHERS	0	1	1

Scenario 3 – A decrease on Norm Day in the number of norm-generated class size reduction teacher positions funded by Program 13723.

- Growth in norm-generated teacher positions funded by the district and a decrease in TIIG CSR teacher positions.
 - The position previously funded in Program 13723 will be converted to a district-funded norm position. School will be able to repurpose the funds previously committed to the position.
 - The staffing adjustment will be processed by Budget Services.

NON-PHBAO AFFILIATED CHARTER SCHOOL – GRADES 4-5 (6)

	E-CAST	NORM	CHANGE
ATTACHMENT B, TABLE 2D	5	5	0
ATTACHMENT D, TABLE 2DA (District Norm)	4	5	(1)
TIIG FUNDED CLASS SIZE REDUCTION TEACHERS	1	0	(1)

Scenario 3 – A decrease on Norm Day in the number of norm-generated class size reduction teacher positions funded by Program 13723.

- A decrease in the number of positions needed to meet the class size requirement due to enrollment decline.
 - The position in Program 13723 may be closed by the school if it is vacant. Budget Services will notify the Fiscal Specialist that the position is no longer part of the norm requirement. The Fiscal Specialist will, in turn, inform the school that savings can be redirected.

NON-PHBAO AFFILIATED CH	ARTER SCH	IOOL – GRA	ADES 4-5 (6)
	E-CAST	NORM	CHANGE
ATTACHMENT B, TABLE 2D	5	4	1
ATTACHMENT D, TABLE 2DA (District Norm)	4	4	0
TIIG FUNDED CLASS SIZE REDUCTION TEACHERS	1	0	(1)

THE WRAP-UP

Schools are required to use their Charter School Block Grant allocation (Program 13723) to fund class size reduction teachers because the District's allocation to Affiliated Charter Schools in Program 13723 includes TIIG resources.

School can determine the number of TIIG CSR positions to be funded by Program 13723 using ECAST Enrollment & Staffing Projections Form (Position Simulator) and/or the Norm Staffing Bulletins. The Norm Staffing reports will also provide this information.

District-funded Norm and TIIG-funded class size reduction positions are funded during budget development based on E-CAST enrollment. After Norm Day, staffing is recalculated based on validated actual enrollment numbers.



QUESTIONS